

**PROCUREMENT OFFICER'S DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
CONTRACT NO. 221034-H
AUDIOVISUAL EQUIPMENT**

I. EXECUTIVE SUMMARY

This Determination has been executed pursuant to COMAR 21.05.09, Intergovernmental Cooperative Purchasing, to enter into a contract with Innovative Transducer Implementation, LLC, doing business as ITI Systems (ITI Systems), under an intergovernmental cooperative purchasing agreement of the U.S. General Services Administration (GSA), for a price of \$56,970.03. This solicitation was designated as a Small Business Reserve (SBR) procurement.

II. PROPOSALS RECEIVED

<u>Offerors</u>	<u>Price</u>
ITI Systems 10101 Bacon Drive, Suite K Beltsville MD 20705 GSA Contract No. 47QSMA20D08QG	\$56,970.03
Lee Hartman & Sons, Inc. 8839 Kelso Drive, Suite M Baltimore, MD 21221 GSA Contract No. GS-03F-0015R	\$60,254.95

III. BACKGROUND

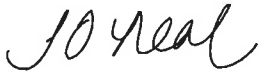
The Maryland Department of Transportation, Maryland Port Administration (MDOT MPA) is purchasing new audiovisual equipment to be installed at the South Locust Point Cruise Terminal.

Eighteen firms from Maryland, Virginia, and Pennsylvania and holding GSA contracts (under GSA Category 334310, professional audio/video products) available for the use of state and local governments were invited to submit quotations under their GSA contracts. Two proposals were received as indicated above. The MDOT MPA Information Services Department (ISD) has deemed that the financial proposal submitted by ITI Systems is fair and reasonable and recommends ITI Systems for award. I concur with the recommendation of ISD. ITI Systems is a certified Maryland Small Business, consistent with the Small Business Reserve designation of this procurement.

IV. DETERMINATION

- A. GSA Contract No. 47QSMA20D08QG held by ITI Systems meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a) and has been made available by GSA to state and local governments to use via intergovernmental cooperative purchasing.

- B. Making an award under GSA Contract No. 47QSMA20D08QG will save MDOT MPA the considerable time it will take to prepare a solicitation for public advertisement, obtain necessary approvals prior to publication, publish the solicitation, receive, and analyze bids, and then complete an award. By utilizing a GSA contract, MDOT MPA was able to significantly reduce the time required for submission of bids. Therefore, it is in the best interest of the State for MDOT MPA to utilize GSA Contract No. 47QSMA20D08QG contract because doing so will provide cost benefits to the State, will promote administrative efficiencies, and is not intended to evade the purposes set forth under COMAR 21.01.01.03.
- C. The award amount is within the funding available.
- D. A contract should be awarded to Innovative Transducer Implementation LLC dba ITI Systems in the amount of \$56,970.03.
- E. Since this procurement constitutes a procurement of information technology supplies for which MDOT MPA has an unlimited delegation of procurement authority from the Board of Public Works (BPW), approval of the award by the Maryland Port Commission and the BPW are not required.



Trisha O'Neal
Procurement Officer

6/22/21

Date

APPROVED:



William P. Doyle
Executive Director

6/23/2021

Date