Maryland OneStop Portal New User Instructions

MDOT Chapter 725 & Chapter 30 Applications

Beginning in January 2022, MDOT will use the Maryland OneStop Portal to collect information for Chapter 725 compliance and applications for Chapter 30 scoring.

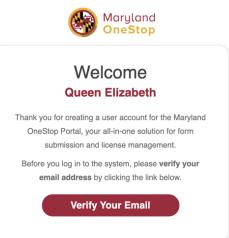
Please follow these instructions to register on the OneStop Portal and submit Chapter 725 & Chapter 30 applications to MDOT:

- 1. Go to <u>https://onestop.md.gov/</u> to access the OneStop Portal.
- 2. Click on the 'Register' button in the upper right. If you already have a OneStop account, please skip to step 5.

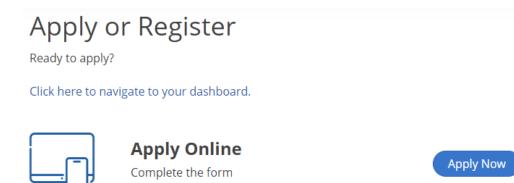
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		Register		
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3. Complete the requested information and click 'Register.'

- You will receive an email from OneStop Support titled 'Verify Your Email Address'. Please click on the 'Verify Your Email' button to do so.
- You're now registered on OneStop! Go to <u>https://onestop.md.gov/</u> and click on the 'Login' button in the upper right.
- 6. Go to <u>https://onestop.md.gov/forms/mdot-</u> <u>chapter-725-chapter-30-transportation-</u> <u>project-priority-scoring-application-</u> <u>604fd67c1de5b9024ed20de1</u> to access the Chapter 725 & Chapter 30 Transportation Project Application.



- 7. Review the instructions, resources and links, and the information about what happens after submission.
- 8. When you're ready to start your application, click the blue 'Apply Now' button.



- Complete the application. You can leave the application at any time and OneStop will save the draft. You can resume your draft at <u>https://onestop.md.gov/dashboard</u> at any time before the due date. You may want to bookmark this URL for future reference.
- 10. Sign and submit the application.
- 11. Repeat steps 6 through 10 for each additional transportation project.

A video describing the purpose of the OneStop Portal and its user interface is available at <u>https://drive.google.com/file/d/1xBYYKMc6C86O6nuAuGIcEzVwp7E98P8s/view</u>.