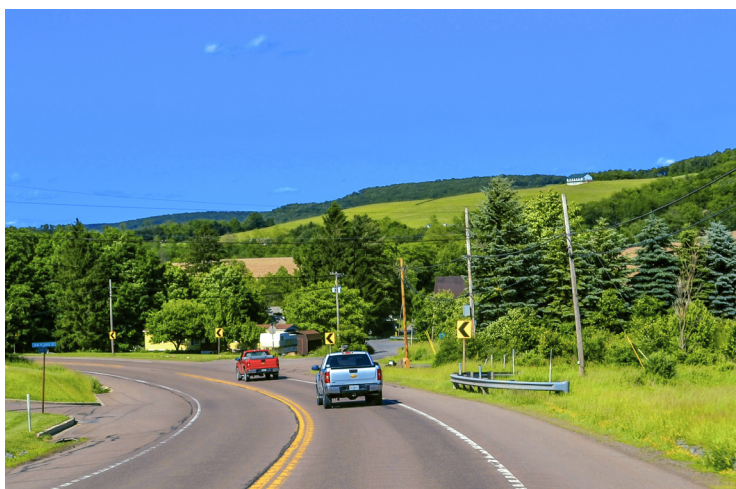




MARYLAND DEPARTMENT OF TRANSPORTATION

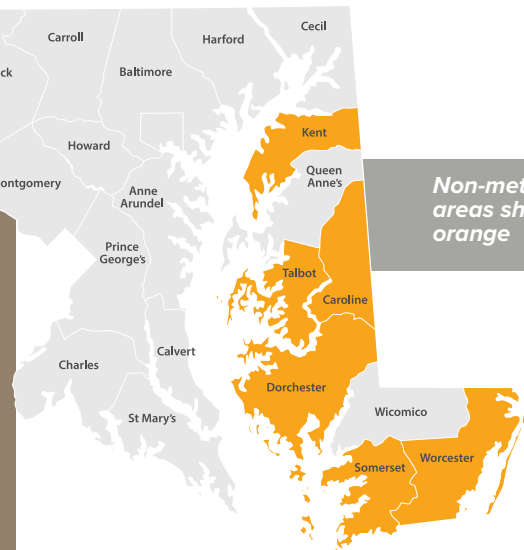
2021 NON-METROPOLITAN AREA CONSULTATIVE PROCESS



THE MARYLAND NON-METROPOLITAN AREA CONSULTATIVE PROCESS

WHAT IT IS AND HOW YOU CAN PARTICIPATE

In accordance with federal law, the Maryland Department of Transportation (MDOT) must have a process in place for consulting with non-metropolitan local officials that provides an opportunity for them to participate in the development of the Maryland Transportation Plan (MTP) and the Statewide Transportation Improvement Program (STIP). A non-metropolitan area is any jurisdiction that is not represented by a federally mandated Metropolitan Planning Organization (MPO), as determined by the US Census. At least once every five years, the state solicits comments from non-metropolitan local officials regarding the effectiveness of the consultation process and reviews any proposed changes. This process was last undertaken in 2016.



Non-metropolitan areas shown in orange

THE PURPOSE OF THE PROCESS

Because not all areas in Maryland are served by a Metropolitan Planning Organization (MPO), MDOT uses this process to:

- ▶ Ensure all local officials around the state have a voice in the planning process.
- ▶ Improve participation in the planning and programming processes.
- ▶ Deliver better transportation projects.



THE NEED FOR THIS BOOKLET

- ▶ MDOT is federally required to document the state's consultation process for the Maryland Transportation Plan (MTP) and the Statewide Transportation Improvement Program (STIP). The STIP contains all of the projects in the Consolidated Transportation Program that are regionally significant or will be implemented using federal funding.
- ▶ MDOT must have a process for cooperating with non-metropolitan local officials that is separate and discrete from the STIP and MTP, as defined in the Fixing America's Surface Transportation (FAST) Act.
- ▶ This booklet documents how and when you can participate in the state's transportation planning process.

THE 2040 MARYLAND TRANSPORTATION PLAN

The 2040 Maryland Transportation Plan (MTP), which was last updated in 2019, sets a long-range course for investing in the state's transportation system that will help ensure Maryland remains a great place to live, work, and do business. By statute, it is updated at least every five years. Input is requested from local elected officials, the General Assembly, citizens, businesses, government agencies, and community leaders when we update the MTP in the future.

2040 MTP GOALS



ENSURE A SAFE, SECURE, AND RESILIENT TRANSPORTATION SYSTEM

Enhance the safety and security of Maryland's multimodal transportation system and provide a transportation system that is resilient to natural or man-made hazards.



FACILITATE ECONOMIC OPPORTUNITY AND REDUCE CONGESTION IN MARYLAND THROUGH STRATEGIC SYSTEM EXPANSION

Invest in and pursue opportunities to promote system improvements that support economic development, reduce congestion, and improve the movement of people and goods.



MAINTAIN A HIGH STANDARD AND MODERNIZE MARYLAND'S MULTIMODAL TRANSPORTATION SYSTEM

Preserve, maintain, and modernize the state's existing transportation infrastructure and assets.



IMPROVE THE QUALITY AND EFFICIENCY OF THE TRANSPORTATION SYSTEM TO ENHANCE THE CUSTOMER EXPERIENCE

Increase the use of technologies and operational improvements to enhance transportation services and communication to satisfy our customers.



ENSURE ENVIRONMENTAL PROTECTION AND SENSITIVITY

Deliver sustainable transportation infrastructure improvements that protect and reduce impacts to Maryland's natural, historic, and cultural resources.



PROMOTE FISCAL RESPONSIBILITY

Ensure responsible investment and management of taxpayer resources to add value and deliver quality transportation improvements through performance-based decision making and innovative funding mechanisms and partnerships.

NON-METROPOLITAN AREA

MARYLAND TRANSPORTATION PLAN

The Maryland Transportation Plan (MTP) sets a long-range course for investing in the state's transportation system that will help ensure Maryland remains a great place to live, work, and do business. It is updated at least every five years. Input is requested from local elected officials, the General Assembly, citizens, businesses, government agencies, and community leaders.

STAFF COORDINATION

*Maryland
Coordinating
Committee for
Human Service
Transportation*

*Transportation
Association of
Maryland*

*State Highway
Administration
Districts*

ELECTED OFFICIAL COORDINATION

MARYLAND ASSOCIATION OF COUNTIES AND MARYLAND MUNICIPAL LEAGUE

These two organizations meet annually and provide both formal and informal opportunities for local elected officials and county representatives in the state to share and discuss transportation needs.

TRANSPORTATION PRIORITY LETTER

State and local elected officials are encouraged to reach consensus on local priorities for the highway and transit systems, as well as transit-oriented development sites, and to document these priorities annually in a letter to the MDOT Secretary. The priorities become candidates for funding and inclusion in the Consolidated Transportation Program (CTP). For those projects being proposed for construction funding, the request must also contain how the project helps attain one or more of the MTP goals.

ANNUAL CONSOLIDATED TRANSPORTATION PROGRAM TOUR

In the fall of every year, the Secretary of Transportation and MDOT's transportation business units visit each of the state's 23 counties and Baltimore City to present and solicit input on the Draft CTP from local elected officials, state legislators, and citizens. Information obtained at these meetings is used in the development of the final CTP that is presented to the General Assembly for approval each year on the third Wednesday of January.

CONSULTATIVE PROCESS

*Regional
Planning
Coordination
& Technical
Assistance*

*Highway Needs
Inventory*

*Locally Operated
Transit Systems*

*Rural
Transportation
Assistance
Program*

PUBLIC INVOLVEMENT

Engaged at every stage of transportation planning, citizens share input on the process as well through review and comment periods for County Transportation Priorities, Locally Operated Transit Systems public hearings, SHA public hearings, Local Comprehensive Plan Development, and communications with elected officials and various stakeholder groups.

The Statewide Transportation Improvement Program (STIP) is Maryland's federally required program of transportation projects based on the state's long-range transportation plan. The public involvement for the STIP occurs at the state, local, and regional levels. The final STIP goes through several series of public comment phases before its final submission to the United States Department of Transportation (USDOT) for approval. The STIP contains all of the projects in the CTP that are regionally significant or will be implemented using federal funding.

The Consolidated Transportation Program (CTP) is MDOT's six-year capital investment program for transportation, which is presented annually by the Governor and approved by the Maryland General Assembly. MDOT works together with residents, businesses, local jurisdictions, and local and state elected officials to include capital projects in the CTP that are generally new, expanded, or significantly improved facilities or services that may involve planning, environmental studies, design, right-of-way acquisition, construction, or the purchase of essential equipment related to the facility or service.

TRANSPORTATION PLANNING AND COORDINATION PROCESS

The following items are ways in which the Maryland Department of Transportation and its transportation business units coordinate on transportation planning with both rural and metropolitan areas around the state, beginning at the staff level. These consultation activities can occur daily, weekly, or monthly and help to ensure that working relationships are established and maintained as we continue to collaborate on transportation ideas and solutions. This coordination ensures that these activities occur at both the staff and executive levels.

Maryland Coordinating Committee for Human Service Transportation

This is a Governor's Committee that meets quarterly to discuss transportation issues. Representatives on the Committee include: MDOT and MDOT Maryland Transit Administration (MTA) staff; the Maryland Departments of Human Resources, Education, Aging, and Health; and others.

The Transportation Association of Maryland (TAM)

TAM is a statewide advocacy organization of public, private, and non-profit transit providers committed to improving mobility for Marylanders. TAM provides a variety of outreach efforts and also meets annually with General Assembly members. MDOT MTA is a principal member of TAM and participates in various training, education, and professional-development programs.

MDOT State Highway Administration (MDOT SHA) Districts

The state's 23 counties are grouped into seven SHA Districts for construction and maintenance functions. A district engineer leads each office and maintains very close contact with local elected officials and county representatives. Each district office also has maintenance, traffic, and construction engineers assigned to each county.

Regional Planning Coordination & Technical Assistance

MDOT's Office of Planning and Capital Programming in cooperation with MDOT SHA, MDOT MTA, the Maryland Transportation Authority, and the MDOT Maryland Aviation Administration provides multimodal planning and coordination expertise and assistance in both the metropolitan and the rural areas.

Highway Needs Inventory

MDOT SHA maintains a financially unconstrained and unfunded list of highway needs for each county. This list is updated on a three-year cycle for each county in consultation with local elected officials and county representatives.

Locally Operated Transit Systems

MDOT MTA provides technical and financial assistance to Locally Operated Transit Systems in each jurisdiction of the state. MDOT MTA works with each of the local transit systems to develop and fund annual projects and services.

Rural Transportation Assistance Program (RTAP)

MDOT MTA administers this Federal Transit Administration (FTA) program, which is designed to provide training and technical assistance to transit operators in non-urbanized areas. Through the RTAP program, MDOT MTA provides scholarships for out-of-state training and publishes quarterly newsletters, as well as hosts in-state group training sessions. MDOT MTA works closely with FTA and TAM to develop RTAP sponsored activities.



ELECTED OFFICIAL COORDINATION

The following activities outline more formal consultation opportunities with local and state elected officials and are required by law.

Maryland Association of Counties and Maryland Municipal League

These two organizations meet annually and provide both formal and informal opportunities for local elected officials and county representatives in the state to share and discuss transportation needs.

Transportation Priority Letter

State and local elected officials are encouraged to reach consensus on local priorities for the highway and transit systems, as well as transit-oriented development sites, and to document these priorities annually in a letter to the MDOT Secretary. The priorities become candidates for funding and inclusion in the Consolidated Transportation Program. For those projects being proposed for construction funding, the request must also contain an explanation of how the project helps attain one or more of the MTP goals.

Annual Consolidated Transportation Program Tour

In the fall of every year, the Secretary of Transportation and MDOT's transportation business units visit each of the state's 23 counties and Baltimore City to present and solicit input on the Draft CTP from local elected officials, state legislators, and citizens. Information obtained at these meetings is used in the development of the final CTP that is presented to the General Assembly for approval at the beginning of the 90-day legislative session in January.

THE FINAL PRODUCTS: THE CONSOLIDATED TRANSPORTATION PROGRAM (CTP) AND BIENNIAL STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)

All projects and funding details in the CTP and the STIP have been scrutinized and approved by the Maryland General Assembly and by the Governor through the state's annual budget process.

MARYLAND STATUTES FOR COORDINATING TRANSPORTATION PLANNING

There are a number of provisions that require MDOT to coordinate transportation planning and programming activities with local governments. The following sections can be found in the Annotated Code of Maryland's Transportation Article, which outlines key statutory requirements governing the roles and responsibilities of various state and local entities in transportation planning and programming functions.

- **Sections 7-301 through 7-304**

The Mass Transit, Transit Plans, and Financing section describes the process for coordinating transit plans with the local governing body, local legislative delegation, state agencies, and private carriers.

- **Sections 8-610 through 8-613.1**

The Highways and Long-Range Highway Programs section describes the process for coordinating highway plans and programs with the local governing body, local legislative delegation, and municipalities.

- **Section 2-103.1**

This section requires MDOT and other entities seeking project funding to demonstrate the relationship between prioritized projects and the long-term goals of the Maryland Transportation Plan.



MDOT
MARYLAND DEPARTMENT
OF TRANSPORTATION

Heather R. Murphy, Director
Office of Planning and Capital Programming
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076
410-865-1275
hmurphy@mdot.maryland.gov

mdot.maryland.gov

This document is available in alternative formats upon request.
2021 NON-METROPOLITAN AREA CONSULTATIVE PROCESS