



Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Kathryn Thomson
Secretary
Holly Arnold
Administrator

MEMORANDUM

TO: SECRETARY DESIGNEE VALERIE RADOMSKY
FROM: DIRECTOR OF PROCUREMENT, JAMAAL TURNER
SUBJECT: FY27 - FY28 BUS BUY OPS-27-010-MT
DATE: MAY 1, 2026

PURPOSE OF MEMORANDUM

The Maryland Transit Administration (MTA), in support of its Bus Maintenance Division, is seeking approval to enter into an Intergovernmental Cooperative Purchasing Agreement (ICPA) with Jacksonville Transportation Authority, for Fiscal Year (FY) 2027 and 2028 Diesel Bus Buy purchases.

SUMMARY

The MTA, on behalf of its Bus Maintenance Purchasing Team, is requesting permission for the utilization of the Jacksonville Transportation Authority (Jacksonville) ICPA, between Jacksonville and Gillig, LLC. The request is for the annual purchase of 67 Diesel Buses over a two-year term, representing a not-to-exceed of 134 buses. The use of this contract will not only provide fleet continuity and time effectiveness but also provides an estimated cost savings of approximately \$500,000 per bus by providing the utilization of existing pricing without the impact of current market escalations.

In accordance with COMAR 21.05.09.05 the MTA is requesting formal approval of this executive memo for the utilization of the ICPA.

___ Approved and attached letter signed.

___ Staff briefing requested.

___ Denied.

ATTACHMENT

- ICPA Approval POD - Executive Memorandum

cc: Ms. Kathryn Thomson, Secretary, MDOT
Ms. Valerie Radomsky, Chief Procurement Officer, MDOT
Mr. Jamaal Turner, Director, Office of Procurement, MTA



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EXECUTIVE MEMORANDUM

TO: SECRETARY DESIGNEE VALERIE RADOMSKY
FROM: ADMINISTRATOR HOLLY ARNOLD
SUBJECT: FY27 - FY28 DIESEL BUS BUY OPS-27-010-MT
DATE: MAY 1, 2026

PURPOSE OF MEMORANDUM

The Maryland Transit Administration (MTA), on behalf of its Bus Maintenance Division, is requesting approval to enter into an Intergovernmental Cooperative Purchasing Agreement (ICPA) with Jacksonville Transportation Authority (Jacksonville) under Contract Number RFP-23-03.

SUMMARY

The MTA, on behalf of its Bus Division, is seeking to enter into an ICPA for the purpose of facilitating Fiscal Year (FY) 2027 and 2028 bus purchases. The scope of work includes a not-to-exceed purchase of up to 67 forty-foot Diesel Buses annually, amounting to a total of 134 buses.

FINDING OF FACTS

The MTA currently operates a fleet of approximately 5,800 buses. This procurement will support MTA in maintaining the delivery of new buses to comply with the Federal Transit Administration (FTA) recommendation to limit the age of transit coaches to no more than twelve (12) years old. Keeping a steady delivery of buses is critical to keeping the revenue bus fleet in an overall state of good repair and directly supports the MTA goals for safe and reliable operations. MTA maintains the recommended rotational schedule to delineate when vehicles are retired and subsequently replaced. In order to preserve the fleet, and ensure continuity of service, the MTA plans to purchase a total of 67 diesel buses annually for FY 2027 and 2028. Two manufacturers provide buses that meet MTA's fleet requirements for size and capability, Gillig, Inc. and New Flyer, Inc. Both manufacturers have announced their intent to roll out updated engine models to an X10 model, which contain changes to internal mechanical components.

Under the Jacksonville Florida contract MTA would be able to purchase models that align with the current fleet, ensuring fleet continuity, and allows MTA to purchase buses at rates established with Jacksonville in 2023, which represents cost savings for MTA, by promoting administrative efficiencies and intergovernmental cooperation in this and future purchases. The utilization of the ICPA is not only ideal for the model types, but it will allow time for a planned transition to X10 engines enabling MTA technicians and mechanics to receive formal training on the nuances and mechanical components of the new models which will provide cost benefit and is in the best interests of the State.

Kathryn Thomson
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The MTA determined that the pricing is fair and reasonable based on market research of historic pricing of similar clean diesel vehicles. A comparison was made to prior 40 ft clean diesel buses purchased in 2023, the loaded rate has been updated using the U.S. Bureau of Labor and Statistics Product Producer Increase (PPI) series WPU14 for years: 2023 - 3%, 2024 - 1.7%, 2025 - 1.8%; Series WPU14 is the commodity code for Transportation Equipment. The PPI does not take into consideration other cost increases such as tariffs. The procurement officer determined a price increase of 1.6% to be fair and reasonable.

RECOMMENDATION

In accordance with COMAR 21.05.09.05, the MTA requests approval from the Transportation Secretary for utilization of Contract No. RFP-23-03 Intergovernmental Cooperative Purchasing Agreement with Jacksonville Transportation Authority as it is in the best interest of the State and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

PROCUREMENT OFFICER:

Signed by:
Cassandra Gilbert

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Cassandra Gilbert, CMPO
Procurement Manager of Maintenance & Services

2026-05-01

Date

REVIEW:

Signed by:
Alicia Tarr

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Alicia Tarr, CMPO, CPPB
Contract Division Manager

2026-05-01

Date

CONCURRENCE:

Signed by:
Jamaal Turner

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Jamaal Turner, CMPO, CPPB
Director of Procurement

2026-05-01

Date

APPROVAL:

Valerie Radomsky

Designee, Valerie Radomsky
Chief Procurement Officer

05/12/2026

Date