

January 28, 2026

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Mr. Daniel Koenig
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby modifies the Fiscal Year (FY) 2025-2028 Maryland Statewide Transportation Improvement Program (STIP) to reflect changes to one existing project in the FY 2023-2026 National Capital Region Transportation Planning Board (TPB) Transportation Improvement Program (TIP).

This action reflects an addition of federal and matching state and local funding for the Maryland Transit Administration (MTA) project listed below.

Project Name	STIP #	Funding Source	FY25-FY28 Net Federal Change (in 000's)
Small Urban System - Capital	3012	5339, Local, State	\$109

This administrative modification has been assigned MDOT Control #25-83, and this project is already included in and does not affect the Air Quality Conformity Determination for Visualize 2050.

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
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The TPB approved the administrative modifications to its TIP on September 10, 2025, and the approvals and supporting documentation are attached. Should you have additional questions or concerns, please contact me at 410-865-1305, toll free 888-713-1414 or via e-mail at ksnyder3@mdot.maryland.gov.

Sincerely,

A handwritten signature in black ink that reads "Kari M. Snyder". The signature is fluid and cursive, with the first name "Kari" being more prominent and the last name "Snyder" following in a similar style.

Kari Snyder
Regional Planner
Office of Planning, Programming, and Project Delivery (OPPPD)

Attachments

cc: Mr. Dan Janousek, Regional Planner, OPPPD, MDOT
Mr. Shawn Kiernan, Regional Planner, OPPPD, MDOT

From: [Marc Moser](#)
To: [Stephen Miller](#); [Jacob Dunkle](#)
Cc: [Kanti Srikanth](#); [Lyn Erickson](#); [Andrew Austin](#); [Sara Brown](#); [Eric Beckett](#); [Kari Snyder](#)
Subject: Administrative Modification Request: MTA T3012 - Small Urban Systems - Capital
Date: Wednesday, September 10, 2025 3:10:41 PM
Attachments: [image001.png](#)
[Attachment A \(Project Overview Report\) - MDOT MTA - TIP Action.pdf](#)
[Excerpt from TIP Appendix B - Definitions of Amendments and Administrative Modifications.pdf](#)
[Attachment B - Programmed Summary by Fund Type - 23-68 - MDOT MTA.pdf](#)
[2025.08.22 T3012 TIP Memo.pdf](#)
[2025.08.22 T3012 Small Urban Systems Capital STIP.xlsx](#)

Caution: CAUTION: Suspicious? Double-check! This email is from an external source. If something seems unusual, even from someone you know, verify directly. Forward suspicious emails directly to Email Abuse (abuse@mdot.maryland.gov) or call the MDOT Service Desk at 410-768-7181 for assistance.

Good afternoon Mr. Miller,

This is to acknowledge the receipt and processing of the Maryland Department of Transportation – Maryland Transit Administration (MDOT - MTA)’s request for administrative modification to the project listed below in the National Capital Region Transportation Planning Board’s (TPB) FY 2023-2026 Transportation Improvement Program (TIP). Approved under TIP Action 23-68, the TPB’s modified FY 2023-2026 TIP now reflects updated descriptive and funding information, as described in the attached materials for the following program:

AGENCY	TIP ID	PROJECT/PROGRAM TITLE	COST BEFORE	COST AFTER	CHANGE	CHANGE SUMMARY
MDOT - MTA	T3012	Small Urban Systems - Capital	\$13,437,250	\$13,574,000	1.02%	The total project cost increased by \$136,750. An increase in S. 5339, Local, and State funding of \$136,750 for the Other Phase in FY 2026.

In consultation with the MDOT – MTA, TPB staff find that the increases in 4-year program totals

or total project costs are below the maximum allowable thresholds allowed for administrative modifications according to the TPB's "Procedures for Revisions to the Constrained Long Range Plan and Transportation Improvement Program for the National Capital Region," adopted by the TPB on January 16, 2008 and amended by the TPB Steering Committee on September 6, 2019 (referenced in the attached materials).

The attached materials include:

1. an Overview Report showing how the project now appears in the TIP;
2. a Financial Constraint Summary Table demonstrating financial constraint;
3. an excerpt of pages from Appendix B of the FY 2023-2026 TIP, providing the definitions for amendments and administrative modifications.

This administrative modification is approved and effective as of September 10, 2025. Please keep TPB staff apprised whenever your agency makes any requests to formally amend your STIP.

Should you have any questions on the matter please contact Andrew Austin on the TPB's staff at 202-962-3353 OR aaustin@mwkog.org.

Sincerely,

Kanti Srikanth

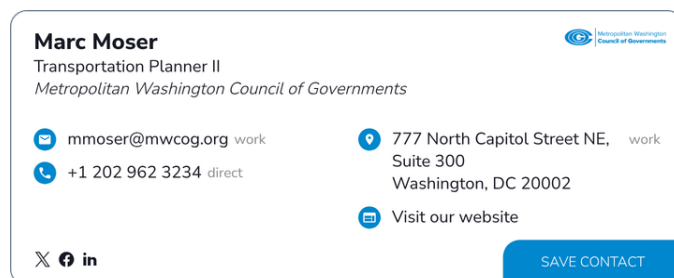
Director – MWCog, Dept. of Transportation Planning

Staff Director – Transportation Planning Board

202-962-3257 (Direct)

202-962-3202 (Fax)

Sent on behalf of Kanti Srikanth by Marc Moser



Good afternoon,

Please see attached Administrative Modification to the FY 2023 – FY 2026 TIP/STIP for Small Urban Systems - Capital, TIP ID # T3012. MTA is requesting an additional \$109K in Section 5339 funding for ongoing capital

assistance for Small Urban Transit services in Charles and Frederick counties. All updates have been made in the PIT system.

Please let me know if you have any questions or if you'd like for me to schedule time to review. Otherwise, I hope that you all enjoy the weekend!

Kind regards,

Jake

Jacob S. Dunkle

Planner
Rossi Group

Maryland Transit Administration

Office of Planning & Programming

6 St. Paul Street, Baltimore, MD 21202

jdunkle2@mdot.maryland.gov



*The Maryland Department of Transportation is a customer-driven leader
that delivers safe, sustainable, intelligent, exceptional and inclusive transportation
solutions in order to connect our customers to life's opportunities.*

*The Maryland Transit Administration, providing safe, efficient and reliable
transit across Maryland with world-class customer service.*



[Maryland now features 511 traveler information!](#)

TO: DIRECTOR MICHELLE MARTIN
OFFICE OF PLANNING, PROGRAMMING, AND PROJECT DELIVERY
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: OPPPD REGIONAL PLANNER KARI SNYDER
OPPPD REGIONAL PLANNER DAN JANOUSEK

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: AUGUST 22, 2025

SUBJECT: REQUEST FOR AN ADMINISTRATIVE MODIFICATION TO THE FISCAL
YEAR 2023-2026 TRANSPORTATION PLANNING BOARD (TPB)
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPCP request TPB to approve the following TIP administrative modification and, upon TPB approval, notify the Federal Transit Administration (FTA) of the administrative modification to the TPB FY 2023-FY2026 TIP. This administrative modification will add \$109,000 in 5339 funds and \$28,000 in state and local matching funds (split evenly between the two) to FY 26.

SUMMARY

The MTA requests that the TPB approve the administrative modification to the FY 2023-2026 TPB TIP to reflect the following action.

TIP	PROJECT	FUNDING TYPE	NEW FUNDING
T3012	Small Urban System - Capital	5339	\$109,000
		Local	\$ 14,000
		State	\$ 14,000

ANALYSIS

This project supports capital investments for Small Urban Transit systems in Frederick and Charles Counties. This action specifically supports purchase of small replacement buses. This administrative modification will add \$109,000 in 5339 funds and \$28,000 in state and local matching funds (split evenly between the two) to FY 26.

Ms. Michelle Martin
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The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested administrative modification with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY2023-2026 TPB TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, at smiller6@mta.maryland.gov.

ATTACHMENTS

- FY 2023-2026 TPB TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Mr. Erika Falk, Assistant Manager, Office of Capital Programming and Asset Management, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Mr. Shawn Kiernan, Strategic and Regional Planner, Office of Planning, Programming, and Project Delivery, TSO
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA
Mr. Darrell Smith, Director, Statewide Project Development, MTA

TPB TIP FY 2023-2026

MDOT TIP ID: 3012

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Small Urban Systems - Capital	B	Nonattainment	Exempt	\$ 10,749	\$ 2,688	\$ 13,437
	Administration	Area/MPO	CTP Page	Net Funding Change (000s)		
				Federal	State/Local	Total
	MDOT MTA	TPB		\$ 109	\$ 28	\$ 137
Description	Capital Assistance for Small Urban Transit services in Charles and Frederick counties.					
Justification	To support transit service in Frederick and Charles counties.					

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria		Funding	FY 2024	FY 2025	FY 2026	FY 2027	Total
<input type="checkbox"/> A) Adds new individual projects to the current STIP <input checked="" type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change <input type="checkbox"/> C) Removes or deletes individual listed project from the STIP <input type="checkbox"/> D) Other	Current (000s)	Total	\$ 1,620	\$ 3,939	\$ 3,939	\$ 3,939	\$ 13,437
		Federal	\$ 1,296	\$ 3,151	\$ 3,151	\$ 3,151	\$ 10,749
		State/Local	\$ 324	\$ 788	\$ 788	\$ 788	\$ 2,688
	Proposed (000s)	Total	\$ 1,620	\$ 3,939	\$ 3,939	\$ 4,076	\$ 13,574
		Federal	\$ 1,296	\$ 3,151	\$ 3,151	\$ 3,260	\$ 10,858
		State/Local	\$ 324	\$ 788	\$ 788	\$ 816	\$ 2,716
	Change (000s)	Total	\$ -	\$ -	\$ -	\$ 137	\$ 137
		Federal	\$ -	\$ -	\$ -	\$ 109	\$ 109
		State/Local	\$ -	\$ -	\$ -	\$ 28	\$ 28



MARYLAND DEPARTMENT OF TRANSPORTATION

PHASE DETAIL

Current		FY 2023		FY 2024		FY 2025		FY 2026		TOTAL			
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total	
Other	5307	\$ 1,296	\$ 324	\$ 3,051	\$ 763	\$ 3,051	\$ 763	\$ 3,051	\$ 763	\$ 10,449	\$ 2,613	\$ 13,062	
Other	5339	\$ -	\$ -	\$ 100	\$ 25	\$ 100	\$ 25	\$ 100	\$ 25	\$ 300	\$ 75	\$ 375	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 1,296	\$ 324	\$ 3,151	\$ 788	\$ 3,151	\$ 788	\$ 3,151	\$ 788	\$ 10,749	\$ 2,688	\$ 13,437	
Proposed		FY 2023		FY 2024		FY 2025		FY 2026		TOTAL			
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total	
Other	5307	\$ 1,296	\$ 324	\$ 3,051	\$ 763	\$ 3,051	\$ 763	\$ 3,051	\$ 763	\$ 10,449	\$ 2,613	\$ 13,062	
Other	5339	\$ -	\$ -	\$ 100	\$ 25	\$ 100	\$ 25	\$ 209	\$ 53	\$ 409	\$ 103	\$ 512	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 1,296	\$ 324	\$ 3,151	\$ 788	\$ 3,151	\$ 788	\$ 3,260	\$ 816	\$ 10,858	\$ 2,716	\$ 13,574	
Change		FY 2023		FY 2024		FY 2025		FY 2026		TOTAL			
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total	
Other	5307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	5339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109	\$ 28	\$ 109	\$ 28	\$ 137	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109	\$ 28	\$ 109	\$ 28	\$ 137	
TOTAL PROJECT COST													
Prior Cost (≤ FY 2021)				STIP Cost (FY 2023-2026)				Balance to Complete (≥ FY 2026)				Total Project Cost	
Federal			\$ -	Federal			\$ 10,858	Federal			\$ -	Federal	\$ 10,858
State/Local			\$ -	State/Local			\$ 2,716	State/Local			\$ -	State/Local	\$ 2,716
Total			\$ -	Total			\$ 13,574	Total			\$ -	Total	\$ 13,574


MARYLAND STATEWIDE TIP FY 2025-2028

MDOT TIP ID: T3012

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Small Urban Systems - Capital	B	Exempt	TBD	\$ 6,302	\$ 1,576	\$ 7,878
	Administration	Area/MPO	CTP Page	Net Funding Change (000s)		
				Federal	State/Local	Total
	MTA	TPB	N/A	\$ 109	\$ 28	\$ 137
Description	Capital Assistance for Small Urban Transit services in Charles and Frederick counties.					
Justification	To support transit service in Frederick and Charles counties.					

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria		Funding	FY 2025	FY 2026	FY 2027	FY 2028	Total
<input type="checkbox"/> A) Adds new individual projects to the current STIP <input checked="" type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change <input type="checkbox"/> C) Removes or deletes individual listed project from the STIP <input type="checkbox"/> D) Other	Current (000s)	Total	\$ 3,939	\$ 3,939	\$ -	\$ -	\$ 7,878
		Federal	\$ 3,151	\$ 3,151	\$ -	\$ -	\$ 6,302
		State/Local	\$ 788	\$ 788	\$ -	\$ -	\$ 1,576
	Proposed (000s)	Total	\$ 3,939	\$ 4,076	\$ -	\$ -	\$ 8,015
		Federal	\$ 3,151	\$ 3,260	\$ -	\$ -	\$ 6,411
		State/Local	\$ 788	\$ 816	\$ -	\$ -	\$ 1,604
	Change (000s)	Total	\$ -	\$ 137	\$ -	\$ -	\$ 137
		Federal	\$ -	\$ 109	\$ -	\$ -	\$ 109
		State/Local	\$ -	\$ 28	\$ -	\$ -	\$ 28

PHASE DETAIL

Current		FY 2025		FY 2026		FY 2027		FY 2028		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
Other	5307	\$ 3,051	\$ 763	\$ 3,051	\$ 763	\$ -	\$ -	\$ -	\$ -	\$ 6,102	\$ 1,526	\$ 7,628
Other	5339	\$ 100	\$ 25	\$ 100	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 50	\$ 250
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 3,151	\$ 788	\$ 3,151	\$ 788	\$ -	\$ -	\$ -	\$ -	\$ 6,302	\$ 1,576	\$ 7,878

Proposed		FY 2025		FY 2026		FY 2027		FY 2028		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
Other	5307	\$ 3,051	\$ 763	\$ 3,051	\$ 763	\$ -	\$ -	\$ -	\$ -	\$ 6,102	\$ 1,526	\$ 7,628
Other	5339	\$ 100	\$ 25	\$ 209	\$ 53	\$ -	\$ -	\$ -	\$ -	\$ 309	\$ 78	\$ 387
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 3,151	\$ 788	\$ 3,260	\$ 816	\$ -	\$ -	\$ -	\$ -	\$ 6,411	\$ 1,604	\$ 8,015

Change		FY 2025		FY 2026		FY 2027		FY 2028		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
Other	5307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	5339	\$ -	\$ -	\$ 109	\$ 28	\$ -	\$ -	\$ -	\$ -	\$ 109	\$ 28	\$ 137
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 109	\$ 28	\$ -	\$ -	\$ -	\$ -	\$ 109	\$ 28	\$ 137

TOTAL PROJECT COST

Prior Cost (≤ FY 2024)		STIP Cost (FY 2025-2028)		Balance to Complete (≥ FY 2029)		Total Project Cost	
Federal	\$ 4,447	Federal	\$ 6,411	Federal	\$ -	Federal	\$ 10,858
State/Local	\$ 1,112	State/Local	\$ 1,604	State/Local	\$ -	State/Local	\$ 2,716
Total	\$ 5,559	Total	\$ 8,015	Total	\$ -	Total	\$ 13,574

T3012 - Small Urban Systems - Capital

Capital Assistance for Small Urban Transit services in Charles and Frederick counties.

Cycle-Revision ID:	23-68
Lead Agency:	Maryland Department of Transportation - Maryland Transit Administration
Project Type:	Transit - Capital
Agency Project ID:	Part of 0217
Facility:	-
From:	-
To:	-
County:	Charles, Frederick
Municipality:	-
Completion Year:	-
Total Cost:	\$13,574,000

Phase	Fund Source	FY2023	FY2024	FY2025	FY2026	Total
Other	DC/STATE	-	\$394,000	\$394,000	\$407,875	\$1,195,875
Other	LOCAL	\$324,050	\$394,000	\$394,000	\$407,875	\$1,519,925
Other	S. 5307	\$1,296,200	\$3,051,000	\$3,051,000	\$3,051,000	\$10,449,200
Other	S. 5339	-	\$100,000	\$100,000	\$209,000	\$409,000
Total Other		\$1,620,250	\$3,939,000	\$3,939,000	\$4,075,750	\$13,574,000
TIP Total		\$1,620,250	\$3,939,000	\$3,939,000	\$4,075,750	\$13,574,000
Total Programmed		\$1,620,250	\$3,939,000	\$3,939,000	\$4,075,750	\$13,574,000

Current Change Reason:	Schedule / Funding / Scope- Update Cost change(s)
Project Changes:	Plan Revision Name changed from "23-00" to "23-68"
Funding Changes:	S. 5339
Funding Changes:	+ Increase funds in FY 2026 in OTHER from \$100,000 to \$209,000
Funding Changes:	LOCAL
Funding Changes:	+ Increase funds in FY 2026 in OTHER from \$12,625 to \$26,500
Funding Changes:	DC/STATE
Funding Changes:	+ Increase funds in FY 2026 in OTHER from \$12,625 to \$26,500
Federal Project Cost:	Increased from \$10,749,200 to \$10,858,200 (1.01%)
Total Project Cost:	Increased from \$13,437,250 to \$13,574,000 (1.02%)

ATTACHMENT B
PROGRAMMED SUMMARY BY FUND

Fund Type	2023	2024	2025	2026	Total
S. 5307	\$1,296,200	\$3,051,000	\$3,051,000	\$3,051,000	\$10,449,200
S. 5339	\$0	\$100,000	\$100,000	\$209,000	\$409,000
Federal Subtotal	\$1,296,200	\$3,151,000	\$3,151,000	\$3,260,000	\$10,858,200
DC/STATE	\$0	\$394,000	\$394,000	\$407,875	\$1,195,875
State Subtotal	\$0	\$394,000	\$394,000	\$407,875	\$1,195,875
LOCAL	\$324,050	\$394,000	\$394,000	\$407,875	\$1,519,925
Local Subtotal	\$324,050	\$394,000	\$394,000	\$407,875	\$1,519,925
Grand Total	\$1,620,250	\$3,939,000	\$3,939,000	\$4,075,750	\$13,574,000