

February 3, 2025

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Mr. Daniel Sommerville
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby amends the Fiscal Year (FY) 2022-2025 Maryland Statewide Transportation Improvement Program (STIP) for a project that is contained in the FY 2025-2028 Wilmington Area Planning Council (WILMAPCO) Transportation Improvement Program (TIP), and on behalf of the Maryland Transit Administration (MTA). This administrative modification was approved by WILMAPCO on January 9, 2025.

Project Name	STIP #	Funding Source	FY22-FY25 Net Federal Change (in 000's)
Small Urban Transit System – Capital and Operating Assistance	MTA Line 3-6	5307, 5310	36

The MDOT has assigned Control #22-194 for this administrative modification to the TIP, and the supporting documentation is attached.

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
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The Maryland Statewide Transportation Improvement Program (STIP) continues to be fiscally constrained. Should you have additional questions or concerns, please contact me at 410-865-2775, toll free 888-713-1414 or via e-mail at skiernan@mdot.maryland.gov.

Sincerely,

Shawn Kiernan

Shawn Kiernan
Regional Planner
Office of Planning, Programming, and Project Delivery (OPPPD)

Attachment

cc: Ms. Kari Snyder, Regional Planner, OPPPD, MDOT
Mr. Dan Janousek, Regional Planner, OPPPD, MDOT

December 9, 2024

Ms. Tigist Zegeye
Director
Wilmington Area Planning Council
100 Discovery Blvd. Suite 800
Newark, DE 19713

Dear Ms. Zegeye:

The Maryland Department of Transportation (MDOT) requests an administrative modification to the Wilmington Region's FY 2025 – FY 2028 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA).

The subject modification will add funds to the Small Urban Transit System - Capital and Operating Assistance project in the TIP. Details of this project are in the attached documentation.

If you have questions or need additional information, please contact me at 410-865-1098, or via email at skiernan@mdot.maryland.gov for assistance.

Sincerely,

Shawn Kiernan

Shawn Kiernan
Regional Planner
Office of Planning and Capital Programming

Attachment

cc:

Mr. Dan Janousek, Regional Planner, OPPPD, MDOT
Ms. Kari Snyder, Regional Planner, OPPPD, MDOT

TO: DIRECTOR MICHELLE MARTIN
OFFICE OF PLANNING
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: OPCP REGIONAL PLANNER DAN JANOUSEK
OPCP REGIONAL PLANNER KARI SNYDER

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: NOVEMBER 22, 2024

SUBJECT: REQUEST FOR AN ADMINISTRATIVE MODIFICATION TO THE FISCAL
YEAR 2025-2028 WILMAPCO TRANSPORTATION IMPROVEMENT
PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPCP request WILMAPCO to approve the following TIP administrative modification and, upon WILMAPCO approval, notify the Federal Transit Administration (FTA) of the administrative modification to the WILMAPCO FY 2025-2028 TIP. This modification modifies the 5310 Capital in FY 25 up by \$17,000, 5307 Operating up by \$19,000, and the state/local match up by \$24,000.

SUMMARY

The MTA requests that WILMAPCO amend the FY 2023-2026 WILMAPCO TIP to reflect the following action.

TIP	PROJECT	TYPE	FUNDING CHANGE
2025-2028 MTA Line 3-6	Small Urban Transit System – Capital and Operating Assistance	5310 CAP	\$17,000
		5307 (OP)	\$19,000
		STATE/LOCAL	\$24,000

Ms. Michelle Martin
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ANALYSIS

The Small Urban Transit System – Capital and Operating Assistance fund provides capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County. This modification modifies the 5310 Capital in FY 25 up by \$17,000, 5307 Operating up by \$19,000, and the state/local match up by \$24,000.

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested administrative modification with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY2025-FY2028 WILMAPCO TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, at smiller6@mta.maryland.gov.

ATTACHMENTS

- FY 2025-2028 WILMAPCO TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Office of Planning and Programming, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Mr. Shawn Kiernan, Strategic and Regional Planner, Office of Planning, Programming, and Project Delivery, TSO
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA
Mr. Darrell Smith, Director, Statewide Project Development, MTA



Partners with you in transportation planning

**TRANSPORTATION IMPROVEMENT PROGRAM
SUBMISSION/AMENDMENT FORM**

This form must be completed and all questions must be answered in order to process this request.

Date of Submission:	11/22/2024
TIP to be Amended:	2025-2028 MTA 3-6
Sponsoring Agency:	Maryland Department of Transportation/Maryland Transit Administration
Project Name:	Small Urban Transit System - Capital and Operating Assistance
Program Category:	System Preservation
Project Description:	Capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County.
Project Justification:	Assistance will enable the Cecil County Department of Aging and local non-profits to finance the operation of their services including administrative expenses and augment local funds by financing net operating deficit.

Project	Funding Source	FY 2025	FY 2026	FY 2027	FY 2028	Total (000s)
Small Urban Transit - Capital Assistance (Section 5310)	Federal	125	180	108	180	593
	State	-	-	-	-	-
	Local	32	45	27	45	149
Small Urban Transit - Capital Assistance (Section 5307)	Federal	400	363	400	363	1,526
	State	-	-	-	-	-
	Local	100	60	100	60	320
Rural Area Transit - Operating Assistance (Section 5311)	Federal	328	328	328	328	1,312
	State	109	109	109	109	436
	Local	219	219	219	219	876
Small Urban Transit - Operating Assistance (Section 5307)	Federal	37	18	18	18	91
	State	10	-	-	-	10
	Local	27	18	18	18	81
Public Transportation Innovation-Capital Assistance (Section 5312)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
	Local In-Kind	-	-	-	-	-
Public Transportation Innovation-Operating Assistance (Section 5312)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
Enhanced Mobility Pilot Program (Section 5310)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
					Total	5,394

MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: 2025-2028 MTA 3-6

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Small Urban Transit System - Capital and Operating Assistance	B	Exempt		\$ 854	\$ 473	\$ 1,327
				Net Funding Change (000s)		
	Administration	Area/MPO	CTP Page	Federal	State/Local	Total
	MTA	WILMAPCO	Multiple	\$ 36	\$ 24	\$ 60
Description:	Capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County.					
Justification:	Assistance will enable the Cecil County Department of Aging and local non-profits to finance the operation of their services including administrative expenses and augment local funds by financing net operating deficit.					

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria	Funding (000s)	FY 2022	FY 2023	FY 2024	FY 2025	Total
		<input type="checkbox"/> A) Adds new individual projects to the current STIP <input checked="" type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change <input type="checkbox"/> C) Removes or deletes individual listed project from the STIP <input type="checkbox"/> D) Other	Current	\$ -	\$ -	\$ -
	Federal	\$ -	\$ -	\$ -	\$ 854	\$ 854
	State/Local	\$ -	\$ -	\$ -	\$ 473	\$ 473
	Proposed	\$ -	\$ -	\$ -	\$ 1,387	\$ 1,387
	Federal	\$ -	\$ -	\$ -	\$ 890	\$ 890
	State/Local	\$ -	\$ -	\$ -	\$ 497	\$ 497
	Change	\$ -	\$ -	\$ -	\$ 60	\$ 60
	Federal	\$ -	\$ -	\$ -	\$ 36	\$ 36
	State/Local	\$ -	\$ -	\$ -	\$ 24	\$ 24

PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Total								
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108	\$ 27	\$ 108	\$ 27	\$ 135
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 100	\$ 400	\$ 100	\$ 500
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328	\$ 328	\$ 328	\$ 328	\$ 656
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ 18	\$ 18	\$ 18	\$ 36
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 854	\$ 473	\$ 854	\$ 473	\$ 1,327

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Total								
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125	\$ 32	\$ 125	\$ 32	\$ 157
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 100	\$ 400	\$ 100	\$ 500
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328	\$ 328	\$ 328	\$ 328	\$ 656
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37	\$ 37	\$ 37	\$ 37	\$ 74
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890	\$ 497	\$ 890	\$ 497	\$ 1,387

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Total								
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17	\$ 5	\$ 17	\$ 5	\$ 22
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19	\$ 19	\$ 19	\$ 19	\$ 38
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36	\$ 24	\$ 36	\$ 24	\$ 60

TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	\$ -	Federal	\$ 890	Federal	\$ 2,632	Federal	\$ 3,522
State/Local	\$ -	State/Local	\$ 497	State/Local	\$ 1,375	State/Local	\$ 1,872
Total	\$ -	Total	\$ 1,387	Total	\$ 4,007	Total	\$ 5,394