

July 9, 2024

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Mr. Daniel Sommerville
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby amends the Fiscal Year (FY) 2022-2025 Maryland Statewide Transportation Improvement Program (STIP) to reflect changes to one existing project in the Maryland portion of the Hagerstown/Eastern Panhandle Area Metropolitan Planning Organization (HEPMPO) FY 2023-2026 Transportation Improvement Program (TIP) the Maryland Transit Administration (MTA) as described below and in the attached memo.

Project Name	STIP #	Funding Source	FY22-FY25 Net Federal Change (in 000's)
Operating Assistance – Section 5307	WT2023-02	5307, State, Local	\$934

The MDOT has assigned Control #22-147 for this amendment. The HEPMPPO staff approved the amendment to its TIP on May 15, 2024, and the approvals and supporting documentation are attached.

The funds associated with these projects have not been previously encumbered. The addition of these funds will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained. The cost does not affect the portion of the federal funding which was programmed for transit, or any allocations of state aid in lieu of federal aid to local jurisdictions.

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
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Should you have additional questions or concerns, please contact me at 410-865-1305, toll free 888-713-1414 or via e-mail at ksnyder3@mdot.maryland.gov. I will be happy to assist you.

Sincerely,

A handwritten signature in black ink that reads "Kari M. Snyder". The signature is written in a cursive style with a large, prominent "K" and "S".

Kari Snyder
Regional Planner
Office of Planning and Capital Programming (OPCP)

Attachments

cc: Mr. Dan Janousek, Regional Planner, OPCP, MDOT

From: [McDonough, Michaela](#)
To: [Kari Snyder](#)
Cc: [Travis Johnston](#); [Mullenax, Matt](#); [Cerrone, Kevin](#)
Subject: HEPMPO FY 2023-2026 TIP - Revision 9 Letter
Date: Friday, May 24, 2024 1:58:21 PM
Attachments: [MTA - HEPMPO TIP 213-26 cover letter Rev 9- 2024-05-15.pdf](#)

Hello all,

Please find attached HEPMPO's letter confirming revisions to our current TIP from our May 15th meeting.

The revised TIP document can be found here:

<http://hepmo.dtstiptool.com/Document/Show/22973>

If you have any questions, please let me know.

Best,

Michaela

Michaela McDonough
Transportation Planner
Hagerstown/Eastern Panhandle MPO
Email: mmcdonough@hepmo.net
O : (240)313-2082 | M : (304)620-7015
226 Pilot Way, Suite E
Martinsburg, WV 25405
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Hagerstown/Eastern Panhandle Metropolitan Planning Organization

33 W. Washington St., 4th Floor, Suite 402, Hagerstown, MD 21740

Phone: 240-313-2080, Fax: 240-313-2084

www.hepmpo.net

May 15, 2024

Ms. Kari Snyder
 Office of Planning and Capital Programming
 Maryland Department of Transportation
 7201 Corporate Center Drive
 P.O. Box 548
 Hanover, Maryland 21076

RE: HEPMPO FY 2023-2026 TIP Revision #9

Dear Ms. Snyder:

Please be advised that the following adjustments were presented by the Hagerstown/Eastern Panhandle MPO at their regularly scheduled Interstate Council meeting on May 15, 2024. With that said, the following adjustments have been made to the MTA portion of the FY 2023-2026 TIP:

MPO ID #	PROJECT NAME	CHANGE/ADDITION
<u>ADJUSTMENTS</u>		
WT2023-02	Operating Assistance – Section 5307	<u>Existing Project:</u> - Increase FY2024 to \$3,734,164 (\$1,867,082 Federal; \$1,363,368 Local; \$503,714 State).
WT2023-03	Capital Assistance – Preventive Maintenance	<u>Existing Project:</u> - Increase FY2026 funding to \$375,000 (\$300,000 Federal; \$37,500 Local; \$37,500 State).
WT2023-04	Capital Assistance – Small Paratransit Bus 504	<u>Existing Project:</u> - Increase FY2026 funding to \$105,000 (\$84,000 Federal; \$10,500 Local; \$10,500 State).
WT2024-01	Capital Assistance – Section 5339 Service Truck	<u>New Project:</u> - FY2025: \$60,000 (\$48,000 Federal; \$6,000 Local; \$6,000 State).
WT2024-02	Capital Assistance – Section 5339 Oil/Water Separator	<u>New Project:</u> - FY2025: \$60,000 (\$48,000 Federal; \$6,000 Local; \$6,000 State).



Hagerstown/Eastern Panhandle Metropolitan Planning Organization

33 W. Washington St., 4th Floor, Suite 402, Hagerstown, MD 21740

Phone: 240-313-2080, Fax: 240-313-2084

www.hepmo.net

Enclosed are the updated summary sheets, and financial summaries. If you have any questions regarding this action, please contact Michaela McDonough at 240-313-2080.

Sincerely,

Matthew Mullenax

HEPMPO Executive Director

Cc:

Transportation Improvement Program - FY 2023-2026

Transit Category



MPO ID	State ID	Project Title	Funding Data				Groupable?	Performance Meas	Total
			Prior	FY2023	FY2024	FY2025			
WT2023-02	n/a	Operating Assistance - Section 5307					Groupable		
	Transit	5307	-	933,541	1,867,082	933,541	933,541	4,667,705	
	Transit	LOCAL_WCT	-	618,720	1,363,368	618,720	618,720	3,219,528	
	Transit	STATE_MD_MTA	-	314,821	503,714	314,821	314,821	1,448,177	
		Total	-	1,867,082	3,734,164	1,867,082	1,867,082	9,335,410	

MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: HEPMPO WT2023-02

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Operating Assistance - Section 5307	B	Exempt		\$ 2,801	\$ 2,801	\$ 5,601
	Administration	Area/MPO	CTP Page	Net Funding Change (000s)		
	MTA	CSMMPO	Multiple	\$ 934	\$ 934	\$ 1,867
Description: Operating Assistance for Transit Services provided by Washington County.						
Justification: Operating Assistance will enable Washington County to continue to operate public transit service.						

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria	Funding (000s)	FY 2022	FY 2023	FY 2024	FY 2025	Total
		<input type="checkbox"/> A) Adds new individual projects to the current STIP	Total	\$ -	\$ 1,867	\$ 1,867
<input type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change	Federal	\$ -	\$ 934	\$ 934	\$ 934	\$ 2,801
<input type="checkbox"/> C) Removes or deletes individual listed project from the STIP	State/Local	\$ -	\$ 934	\$ 934	\$ 934	\$ 2,801
<input type="checkbox"/> D) Other	Total	\$ -	\$ 1,867	\$ 3,734	\$ 1,867	\$ 7,468
	Federal	\$ -	\$ 934	\$ 1,867	\$ 934	\$ 3,734
	State/Local	\$ -	\$ 934	\$ 1,867	\$ 934	\$ 3,734
	Total	\$ -	\$ -	\$ 1,867	\$ -	\$ 1,867
	Federal	\$ -	\$ -	\$ 934	\$ -	\$ 934
	State/Local	\$ -	\$ -	\$ 934	\$ -	\$ 934



PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5307 (Operating)	\$ -	\$ -	\$ 934	\$ 934	\$ 934	\$ 934	\$ 934	\$ 934	\$ 2,801	\$ 2,801	\$ 5,601
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 934	\$ 934	\$ 934	\$ 934	\$ 934	\$ 934	\$ 2,801	\$ 2,801	\$ 5,601

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5307 (Operating)	\$ -	\$ -	\$ 934	\$ 934	\$ 1,867	\$ 1,867	\$ 934	\$ 934	\$ 3,734	\$ 3,734	\$ 7,468
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 934	\$ 934	\$ 1,867	\$ 1,867	\$ 934	\$ 934	\$ 3,734	\$ 3,734	\$ 7,468

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ 934	\$ 934	\$ -	\$ -	\$ 934	\$ 934	\$ 1,867
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ 934	\$ 934	\$ -	\$ -	\$ 934	\$ 934	\$ 1,867

TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	\$ -	Federal	\$ 3,734	Federal	\$ 934	Federal	\$ 4,668
State/Local	\$ -	State/Local	\$ 3,734	State/Local	\$ 934	State/Local	\$ 4,668
Total	\$ -	Total	\$ 7,468	Total	\$ 1,867	Total	\$ 9,335

TO: OPCP REGIONAL PLANNING MANAGER TYSON BYRNE
OFFICE OF PLANNING AND CAPITAL PROGRAMMING
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: DAN JANOUSEK, REGIONAL PLANNER
KARI SNYDER, REGIONAL PLANNER

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: APRIL 10, 2024

SUBJECT: REQUEST FOR AN ADMENDMENT TO THE FISCAL YEAR 2023-2026
HAGERSTOWN’S TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPCP request HEPMPO to approve the following TIP amendment and, upon HEPMPO approval, notify the Federal Transit Administration (FTA) of the amendment to the HEPMPO FY 2023-FY2026 TIP. This modification modifies the 5307 Operating in FY 24 up by \$933,541 and the local matching funds by \$933,541 to support transit service in Washington County.

SUMMARY

The MTA requests that HEPMPO amend the FY 2023-2026 HEPMPO TIP to reflect the following action.

TIP	PROJECT	TYPE	FUNDING CHANGE
WT2023-02	Operating Assistance – Section 5307	5307 OP	\$933,541
		STATE/LOCAL	\$933,541

ANALYSIS

The Operating Assistance – Section 5307 fund provides operating assistance for transit in Washington County. This action will allow Washington County to finance their transit operations. This amendment modifies the 5307 Operating in FY 24 up by \$933,541 and the state/local match up in FY 24 by \$933,541.

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested amendment with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY 2023-2026 HEPMPO TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, at smiller6@mta.maryland.gov.

ATTACHMENTS

- FY 2023-2026 HEPMPO TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Capital Programming and Asset Management, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Ms. Michelle Martin, Deputy Director, Planning and Capital Programming, TSO
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA
Mr. Darrell Smith, Director, Statewide Project Development, MTA