

June 5, 2024

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Mr. Daniel Koenig
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby modifies the Fiscal Year (FY) 2022-2025 Maryland Statewide Transportation Improvement Program (STIP) to reflect changes to one existing project in the Maryland portion of the Hagerstown/Eastern Panhandle Area Metropolitan Planning Organization (HEPMPO) FY 2023-2026 Transportation Improvement Program (TIP) the Maryland Transit Administration (MTA), as described below and in the attached memo.

Project Name	TIP #	STIP #	Funding Source	FY22-FY25 Net Federal Change (in 000's)
5339 Capital Assistance	WT2023-04	WT2023-04	5339, State, Local	\$17

The MDOT has assigned Control #22-135 for this administrative modification. HEPMPO staff approved the modification to its TIP on June 5, 2024, and the approvals and supporting documentation are attached.

The funds associated with these projects have not been previously encumbered. The addition of these funds will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained. The cost does not affect the portion of the federal funding which was programmed for transit, or any allocations of state aid in lieu of federal aid to local jurisdictions.

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
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Should you have additional questions or concerns, please contact me at 410-865-1305, toll free 888-713-1414 or via e-mail at ksnyder3@mdot.maryland.gov. I will be happy to assist you.

Sincerely,

A handwritten signature in black ink that reads "Kari M. Snyder". The signature is written in a cursive style with a large, stylized "K" and "S".

Kari Snyder
Regional Planner
Office of Planning and Capital Programming (OPCP)

Attachments

cc: Mr. Dan Janousek, Regional Planner, OPCP, MDOT

TO: OPCP DEPUTY DIRECTOR MICHELLE MARTIN
OFFICE OF PLANNING AND CAPITAL PROGRAMMING
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: DAN JANOUSEK, REGIONAL PLANNER
KARI SNYDER, REGIONAL PLANNER

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: JUNE 4, 2024

SUBJECT: REQUEST FOR AN ADMINISTRATIVE MODIFICATION TO THE FISCAL
YEAR 2023-2026 HAGERSTOWN’S TRANSPORTATION IMPROVEMENT
PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPCP request HEPMPO to approve the following TIP administrative modification and, upon HEPMPO approval, notify the Federal Transit Administration (FTA) of the administrative modification to the HEPMPO FY 2023-FY2026 TIP. This consolidates the three 5339 capital assistance projects and adds 16,800 in 5339 funds and \$2,100 in state funds and \$2,100 in local funds to support transit service in Washington County. This includes a roof replacement and a support vehicle purchase.

SUMMARY

The MTA requests that HEPMPO provide an administrative modification of the FY 2023-2026 HEPMPO TIP to reflect the following action.

TIP	PROJECT	TYPE	FUNDING CHANGE
WT2023-04	5339 Capital Assistance	5339	\$16,800
		STATE/LOCAL	\$4,200

ANALYSIS

The 5339 Capital Assistance TIP provides capital funds to Washington County to support transit improvements. Project supported by this action include a support vehicle and a roof replacement. MTA has pre-award authority and is taking this action to obligate an FTA grant that includes FY 23 and FY 24 awarded projects to Washington County transit. This administrative modification consolidates the three 5339 capital assistance projects and adds 16,800 in 5339 funds and \$2,100 in state funds and \$2,100 in local funds.

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested administrative modification with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY 2023-2026 HEPMPO TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, at smiller6@mta.maryland.gov.

ATTACHMENTS

- FY 2023-2026 HEPMPO TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Capital Programming and Asset Management, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Ms. Michelle Martin, Deputy Director, Planning and Capital Programming, TSO
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA
Mr. Darrell Smith, Director, Statewide Project Development, MTA

Transportation Improvement Program - FY 2023-2026

Transit Category



MPO ID	State ID	Project Title	Funding Data					Groupable?
	Phase	Fund Source	Prior	FY2023	FY2024	FY2025	FY2026	Total
WT2023-04	n/a	Capital Assistance - Section 5339						
	Transit	5339	-	60,000	76,800	156,000	84,000	376,800
	Transit	LOCAL_WCT	-	7,500	9,600	19,500	10,500	47,100
	Transit	STATE_MD_MTA	-	7,500	9,600	19,500	10,500	47,100
		Total	-	75,000	96,000	195,000	105,000	471,000

MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: HEPMPO WT2023-04

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Capital Assistance - Section 5339	B	Exempt		\$ 276	\$ 69	\$ 345
				Net Funding Change (000s)		
	Administration	Area/MPO	CTP Page	Federal	State/Local	Total
	MTA	CSMMPO	Multiple	\$ 17	\$ 4	\$ 21
Description:	Capital Assistance for Transit Services provided by Washington County. This can include items such as support vehicles, oil/gas separator, roof replacement for transit facilities, and paratransit bus purchases.					
Justification:	Capital assistance supports Washington County in providing public transit service.					

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria		Funding	FY 2022	FY 2023	FY 2024	FY 2025	Total
<input type="checkbox"/>	A) Adds new individual projects to the current STIP	Current (000s)	Total \$ -	\$ 75	\$ 75	\$ 195	\$ 345
<input checked="" type="checkbox"/>	B) Increase/decrease, scope change, advance, delay, or phase change	Federal	\$ -	\$ 60	\$ 60	\$ 156	\$ 276
		State/Local	\$ -	\$ 15	\$ 15	\$ 39	\$ 69
<input type="checkbox"/>	C) Removes or deletes individual listed project from the STIP	Proposed (000s)	Total \$ -	\$ 75	\$ 96	\$ 195	\$ 366
<input type="checkbox"/>	D) Other	Federal	\$ -	\$ 60	\$ 77	\$ 156	\$ 293
		State/Local	\$ -	\$ 15	\$ 19	\$ 39	\$ 73
		Change (000s)	Total \$ -	\$ -	\$ 21	\$ -	\$ 21
		Federal	\$ -	\$ -	\$ 17	\$ -	\$ 17
		State/Local	\$ -	\$ -	\$ 4	\$ -	\$ 4



PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5339	\$ -	\$ -	\$ 60	\$ 15	\$ 60	\$ 15	\$ 156	\$ 39	\$ 276	\$ 69	\$ 345
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 60	\$ 15	\$ 60	\$ 15	\$ 156	\$ 39	\$ 276	\$ 69	\$ 345

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5339	\$ -	\$ -	\$ 60	\$ 15	\$ 77	\$ 19	\$ 156	\$ 39	\$ 293	\$ 73	\$ 366
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 60	\$ 15	\$ 77	\$ 19	\$ 156	\$ 39	\$ 293	\$ 73	\$ 366

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5339	\$ -	\$ -	\$ -	\$ -	\$ 17	\$ 4	\$ -	\$ -	\$ 17	\$ 4	\$ 21
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ 17	\$ 4	\$ -	\$ -	\$ 17	\$ 4	\$ 21

TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	\$ -	Federal	\$ 293	Federal	\$ 84	Federal	\$ 377
State/Local	\$ -	State/Local	\$ 73	State/Local	\$ 21	State/Local	\$ 94
Total	\$ -	Total	\$ 366	Total	\$ 105	Total	\$ 471

From: Eric Beckett
To: Karl Snyder
Subject: FW: HEPMPO FY 2023-2026 Revision #9 - Call for Amendments
Date: Wednesday, June 5, 2024 4:36:18 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
HEPMPO FY 2023-2026 TIP - Revision 9 - 2024-05-15_v2_reduced.pdf
Pages from HEPMPO FY 2023-2026 TIP - Revision 9 - 2024-05-15_v2_reduced.pdf
[image008.png](#)
[image009.png](#)

Eric Beckett
Director
Capital Programming and Asset Management
Maryland Transit Administration
6 St. Paul Street, Suite 903, Baltimore, MD 21202
ebeckett@mdot.maryland.gov



From: Erika Falk <EFalk@mdot.maryland.gov>
Sent: Wednesday, June 5, 2024 3:28 PM
To: Eric Beckett <ebeckett@mdot.maryland.gov>
Subject: Fwd: HEPMPO FY 2023-2026 Revision #9 - Call for Amendments

Eric,

Attached are the updated HEPMPO TIP pages for 5339 Capital Assistance. If you need anything else for this please let me know!

From: McDonough, Michaela <mmcdonough@washco-md.net>
Sent: Wednesday, June 5, 2024 1:24 PM
To: Erika Falk <EFalk@mdot.maryland.gov>
Cc: Mullenax, Matt <mmullenax@washco-md.net>
Subject: RE: HEPMPO FY 2023-2026 Revision #9 - Call for Amendments

Good afternoon Erika,

Please find attached an updated FY 2023-2026 TIP Revision 9 which includes the changes presented below. You can find it here as well : [Documents \(dstiptool.com\)](#)

I extracted the pages pertaining to WCT for your convenience (attached).

These changes will also be reflected in our FY 2025-2028 TIP once it becomes live on July 1.

Let me know if you have any questions.

Michaela

From: Mullenax, Matt <mmullenax@washco-md.net>
Sent: Tuesday, June 4, 2024 9:19 AM
To: McDonough, Michaela <mmcdonough@washco-md.net>
Subject: FW: HEPMPO FY 2023-2026 Revision #9 - Call for Amendments

FYI...looks like we will need to move forward with an administrative revision to the old and new TIP to make sure new WCT \$ get programmed...

- In the 2023-2026 TIP, WT2023-04 will absorb WT2024-01 and WT2024-02. WT2023-04 will be renamed "Capital Assistance – Section 5339"
- In the 2025-2028 TIP, WT2025-04 will have same new name as WT2025-04 and absorb WT2024-01 and WT2024-02 too.

Thanks,
Matt



Transportation Improvement Program - FY 2023-2026

Table 4-5: MD Transit Total Costs by Federal and Matching Funds

Fund Source	Funding Category	2023	2024	2025	2026	Total
Table 3-5: MD Transit Total Costs by Federal and Matching Funds						
Federal	5307 - Section 5307 - Transit	\$1,213,541	\$2,147,082	\$1,213,541	\$1,233,541	\$5,807,705
Federal	5339 - Section 5339 - Transit	\$381,072	\$397,872	\$477,072	\$405,072	\$1,644,288
Non-Federal	LOCAL_WCT - Local Funding - Washington County Transit	\$741,354	\$1,488,602	\$753,354	\$706,854	\$3,687,564
Federal	STATE_MD_MTA - State Funding - Maryland Transit Administration	\$362,455	\$553,948	\$374,455	\$402,955	\$1,691,213
TOTAL FUNDS		\$2,698,422	\$4,587,504	\$2,818,422	\$2,748,422	\$12,830,770



Transportation Improvement Program - FY 2023-2026

Transit Category

MPO ID	State ID	Project Title	Groupable?	Funding Data				Performance Meas Total	
				Phase	Fund Source	Prior	FY2023		FY2024
WT2023-01	n/a	Medium Duty Bus Replacement	Groupable						
	Transit	5339		0	321,072	321,072	321,072	321,072	1,284,288
	Transit	LOCAL_WCT		0	40,134	40,134	40,134	40,134	160,536
	Transit	STATE_MD_MTA		0	40,134	40,134	40,134	40,134	160,536
		Total		0	401,340	401,340	401,340	401,340	1,605,360
WT2023-02	n/a	Operating Assistance - Section 5307	Groupable						
	Transit	5307		0	933,541	1,867,082	933,541	933,541	4,667,705
	Transit	LOCAL_WCT		0	618,720	1,363,368	618,720	618,720	3,219,528
	Transit	STATE_MD_MTA		0	314,821	503,714	314,821	314,821	1,448,177
		Total		0	1,867,082	3,734,164	1,867,082	1,867,082	9,335,410
WT2023-03	n/a	Capital Assistance - Preventative Maintenance	Groupable						
	Transit	5307		0	280,000	280,000	280,000	300,000	1,140,000
	Transit	LOCAL_WCT		0	75,000	75,000	75,000	37,500	262,500
	Transit	STATE_MD_MTA		0	0	0	0	37,500	37,500
		Total		0	355,000	355,000	355,000	375,000	1,440,000
WT2023-04	n/a	Capital Assistance - Section 5339	Groupable						
	Transit	5339		0	60,000	76,800	156,000	84,000	376,800
	Transit	LOCAL_WCT		0	7,500	10,100	19,500	10,500	47,600
	Transit	STATE_MD_MTA		0	7,500	10,100	19,500	10,500	47,600
		Total		0	75,000	97,000	195,000	105,000	472,000