

May 14, 2024

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Mr. Daniel Koenig
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby requests an administrative modification to the Fiscal Year (FY) 2022-2025 Maryland Statewide Transportation Improvement Program (STIP) for a project in the Baltimore Regional Transportation Planning Board (BRTB) FY 2024-2027 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA).

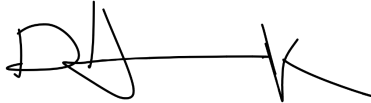
The BRTB Executive Committee approved this administrative modification on May 3, 2024, and the supporting documentation is attached. MDOT has assigned Control #22-124 for this administrative modification to the STIP.

Project Name	STIP #	TIP #	Funding Source	FY22-FY25 Net Federal Change (in 000's)
Small Urban Transit Systems – Operating Assistance:	40-0104-61	40-0104-61	5307	326

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
Page Two

The Maryland Statewide Transportation Improvement Program continues to be fiscally constrained. Should you have additional questions or concerns, please contact me at 410-865-1098, toll free 888-713-1414 or via e-mail at djanousek@mdot.maryland.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Janousek', with a long horizontal line extending to the right.

Dan Janousek
Regional Planner
Office of Planning and Capital Programming

Attachment

cc: Ms. Kari Snyder, Regional Planner, OPCP, MDOT
Mr. Dan Sommerville, Regional Planner, Federal Transit Administration (FTA)



May 8, 2024

Mr. Geoff Anderson
Office of Planning, Programming and Delivery
Attn: Mr. Dan Janousek
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076-1415

Dear Mr. Anderson:

Enclosed is one Administrative Modification to the *2024 – 2027 Baltimore Region Transportation Improvement Program (TIP)* as approved by the BRTB Executive Committee on May 3, 2024. The documentation enclosed supports changes to the *2024 – 2027 TIP* for one MDOT MTA project:

- **Small Urban Transit Systems – Operating Assistance: 40-0104-61**

These minor changes are within the framework for Administrative Modifications and do not affect the regional conformity determination. MDOT MTA has affirmed that fiscal constraint for their Program of Projects remains intact.

Pursuant to the prescribed Transportation Improvement Program MOU signed in 2014, the BRTB Executive Committee approved these changes to the *2024 – 2027 TIP*.

If you have any questions, please feel free to call me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd R. Lang", written over a light blue horizontal line.

Todd R. Lang, Director
Transportation Planning

Enclosures

cc: Ms. Erika Falk, MDOT MTA
Mr. Dan Janousek, MDOT

1500 Whetstone Way | Suite 300 Baltimore, MD 21230-4767

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Summary of FY 2024-2027 TIP Changes

Project Title	TIP Change Reason	Description	Type of Change
Small Urban Transit Systems – Operating Assistance 40-0104-61	This administrative modification adds \$652,000 in Section 5307 funding (\$326,000 federal/\$326,000 matching) in FY 2024. This increase in FY 2024 is a result of shifting funds from FY 2021 to ensure federal funds are shown in the correct year of obligation. The estimated total cost for this project increases from \$2.608 million to \$3.260 million.	Operating assistance to urban transit systems throughout the Aberdeen/Bel Air North/Bel Air South urbanized area as well as eligible transit agencies in Carroll County Costs generally associated with operating assistance can include utilities, miscellaneous equipment, fuel/oil, and driver, maintenance staff, and administrative salaries. Conformity Status: Exempt	Admin Mod

Small Urban Transit Systems - Operating Assistance

TIP ID	40-0104-61	Year of Operation	Ongoing
Agency	MTA - Transit	Project Type	Operating assistance
Project Category	Transit Preservation	Functional Class	NA
Conformity Status	Exempt	Physical Data	NA
CIP or CTP ID(s)	NA	Est. Total Cost	\$3,260,000

Description:

Operating assistance to urban transit systems throughout the Aberdeen/Bel Air North/Bel Air South urbanized area as well as eligible transit agencies in Carroll County.

Costs generally associated with operating assistance can include utilities, miscellaneous equipment, fuel/oil, and driver, maintenance staff, and administrative salaries.

Justification:

Small urban transit operating assistance will enable transportation systems to finance the operation of their services.

Administrative Modification: This administrative modification adds \$652,000 in Section 5307 funding (\$326,000 federal/\$326,000 matching) in FY 2024. This increase in FY 2024 is a result of shifting funds from FY 2021 to ensure federal funds are shown in the correct year of obligation. The estimated total cost for this project increases from \$2.608 million to \$3.260 million.

Connection to Long-Range Transportation Planning Goals:

- 3.A Improve Accessibility - Increase transportation options and equity for all segments of the population.
- 5.A Implement Environmentally Responsible Transportation Solutions -- Coordinate to reduce delay & increase non-SOV through performance-based planning & programming.





Small Urban Transit Systems - Operating Assistance

(Funding in Thousands)

Section 5307 Urbanized Area Formula Program (funding for operating projects) ORIGINAL

Phase	FY 2024 Federal Funds	FY 2024 Matching Funds	FY 2025 Federal Funds	FY 2025 Matching Funds	FY 2026 Federal Funds	FY 2026 Matching Funds	FY 2027 Federal Funds	FY 2027 Matching Funds	Total Four-Year Funding Request
CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTH	\$326	\$326	\$326	\$326	\$326	\$326	\$326	\$326	\$2,608
ENG	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$326	\$326	\$326	\$326	\$326	\$326	\$326	\$326	\$2,608
Total	\$326	\$326	\$326	\$326	\$326	\$326	\$326	\$326	\$2,608



Small Urban Transit Systems - Operating Assistance

(Funding in Thousands)

Section 5307 Urbanized Area Formula Program (funding for operating projects) -UPDATE

Phase	FY 2024 Federal Funds	FY 2024 Matching Funds	FY 2025 Federal Funds	FY 2025 Matching Funds	FY 2026 Federal Funds	FY 2026 Matching Funds	FY 2027 Federal Funds	FY 2027 Matching Funds	Total Four-Year Funding Request
CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTH	\$652	\$652	\$326	\$326	\$326	\$326	\$326	\$326	\$3,260
ENG	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$652	\$652	\$326	\$326	\$326	\$326	\$326	\$326	\$3,260
Total	\$652	\$652	\$326	\$326	\$326	\$326	\$326	\$326	\$3,260

April 11, 2024

Mr. Todd Lang
Transportation Planning Director
ATTN: Mr. Keith Kucharek
Baltimore Metropolitan Council
1500 Whetstone Way, Suite 300
Baltimore Maryland 21230

Dear Mr. Lang:

The Maryland Department of Transportation (MDOT) requests a modification to a project in the Baltimore Region's FY 2024-2027 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA).

This modification to the TIP will add \$652,000 in federal and state funding to the Small Urban Transit Systems – Operating Assistance project (TIP ID #40-0104-61) that provides transit operating assistance in the Baltimore region for Carroll County.

If you have questions or need additional information, please contact me at 410-865-1098, or via email at djanousek@mdot.maryland.gov for assistance.

Sincerely,

Dan Janousek
Regional Planner
Office of Planning and Capital Programming

Attachment

cc: Ms. Kari Snyder, Regional Planner, OPCP, MDOT

TO: OPCP REGIONAL PLANNING MANAGER TYSON BYRNE
OFFICE OF PLANNING AND CAPITAL PROGRAMMING
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: DAN JANOUSEK, REGIONAL PLANNER
KARI SNYDER, REGIONAL PLANNER

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: APRIL 9, 2024

SUBJECT: REQUEST FOR AN ADMINISTRATION MODIFICATION TO THE FISCAL
YEAR 2024-2027 BALTIMORE REGIONAL TRANSPORTATION BOARD
(BRTB) TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPCP request BRTB to approve the following TIP administrative modification and, upon BRTB approval, notify the Federal Transit Administration (FTA) of the administrative modification to the BRTB FY 2024-FY2027 TIP. This modification will add \$326K to 5307 operating funding and \$326K in state/local funding to FY 24.

SUMMARY

The MTA requests that the BRTB amend the FY 2024-2027 BRTB TIP to reflect the following action.

TIP	PROJECT	TYPE	NEW FUNDING
40-0104-61	Small Urban Transit Systems – Operating Assistance	5307	\$326,000
		Operating	\$326,000
		State/Local	

ANALYSIS

The Small Urban Transit Systems – Operating Assistance provides operating assistance in the Baltimore region for Carroll County. The admin mod adds \$326K in 5307 operating funding and \$326K in state/local funds to FY 24.

Mr. Tyson Byrne
Page Two

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested amendment with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY2024-2027 BRTB TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Ms. Erika Falk, MDOT MTA Office of Planning and Capital Programming, at 410-767-3895 or via email at efalk@mdot.maryland.gov.

ATTACHMENTS

- FY 2024-2027 BRTB TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Capital Programming and Asset Management, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Ms. Michelle Martin, Deputy Director, Planning and Capital Programming, TSO
Ms. Jamie Richardson, Manager, Baltimore Project Development, MTA

MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: BRTB FY24-27 40-0104-61

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Small Urban Transit Systems - Operating Assistance	B	Exempt		\$ 652	\$ 652	\$ 1,304
				Net Funding Change (000s)		
	Administration	Area/MPO	CTP Page	Federal	State/Local	Total
	MTA	BRTB	Multiple	\$ 326	\$ 326	\$ 652
Description:	Operating assistance to small urban transit systems throughout the Baltimore region. Transit agencies eligible for funding include Carroll Transit System.					
Justification:	Urban Transit Operating will enable transportation systems to finance the operation of their services.					

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria	Funding (000s)	FY 2022	FY 2023	FY 2024	FY 2025	Total
<input type="checkbox"/> A) Adds new individual projects to the current STIP	Current	\$ -	\$ -	\$ 652	\$ 652	\$ 1,304
<input checked="" type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change	Federal	\$ -	\$ -	\$ 326	\$ 326	\$ 652
<input type="checkbox"/> C) Removes or deletes individual listed project from the STIP	State/Local	\$ -	\$ -	\$ 326	\$ 326	\$ 652
<input type="checkbox"/> D) Other	Proposed	\$ -	\$ -	\$ 1,304	\$ 652	\$ 1,956
	Federal	\$ -	\$ -	\$ 652	\$ 326	\$ 978
	State/Local	\$ -	\$ -	\$ 652	\$ 326	\$ 978
	Change	\$ -	\$ -	\$ 652	\$ -	\$ 652
	Federal	\$ -	\$ -	\$ 326	\$ -	\$ 326
	State/Local	\$ -	\$ -	\$ 326	\$ -	\$ 326



PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5307	\$ -	\$ -	\$ -	\$ -	\$ 326	\$ 326	\$ 326	\$ 326	\$ 652	\$ 652	\$ 1,304
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Total		\$ -	\$ -	\$ -	\$ -	\$ 326	\$ 326	\$ 326	\$ 326	\$ 652	\$ 652	\$ 1,304

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5307	\$ -	\$ -	\$ -	\$ -	\$ 652	\$ 652	\$ 326	\$ 326	\$ 978	\$ 978	\$ 1,956
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ 652	\$ 652	\$ 326	\$ 326	\$ 978	\$ 978	\$ 1,956

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5307	\$ -	\$ -	\$ -	\$ -	\$ 326	\$ 326	\$ -	\$ -	\$ 326	\$ 326	\$ 652
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ 326	\$ 326	\$ -	\$ -	\$ 326	\$ 326	\$ 652

TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local
\$ -	\$ -	\$ 978	\$ 978	\$ 652	\$ 652	\$ 1,630	\$ 1,630
Total	\$ -	\$ 1,956	\$ 1,956	\$ 1,304	\$ 1,304	\$ 3,260	\$ 3,260