

May 3, 2024

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Mr. Daniel Koenig
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby requests an Administrative Modification to the Fiscal Year (FY) 2022-2025 Maryland Statewide Transportation Improvement Program (STIP) for a project in the Wilmington Area Planning Council (WILMAPCO) FY 2023-2026 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration and Cecil County, Maryland.

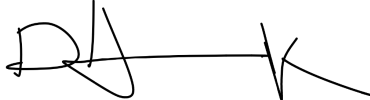
WILMAPCO staff concurred with this administrative modification to the STIP on April 26, 2024, and MDOT has assigned Control #22-122 for this action. The supporting documentation for this action is attached.

Project Name	STIP #	TIP #	Funding Source	FY22-FY25 Net Federal Change (in 000's)
Small Urban Transit System Capital and Operating Assistance	MTA Line 52	MTA Line 52	5310 Capital 5307 Operating 5307 Operating	\$(28) \$(116) \$88

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
Page Two

The Maryland Statewide Transportation Improvement Program continues to be fiscally constrained. Should you have additional questions or concerns, please contact me at 410-865-1098, toll free 888-713-1414 or via e-mail at djanousek@mdot.maryland.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Janousek', with a long horizontal line extending to the right.

Dan Janousek
Regional Planner
Office of Planning and Capital Programming

Attachment

cc: Ms. Kari Snyder, Regional Planner, OPCP, MDOT
Mr. Dan Sommerville, Regional Planner, Federal Transit Administration (FTA)

April 4, 2024

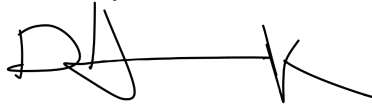
Ms. Tigist Zegeye
Director
Wilmington Area Planning Council
100 Discovery Blvd., Suite 800
Newark DE 19713

Dear Ms. Zegeye:

The Maryland Department of Transportation (MDOT) requests an administrative modification to the Small Urban Transit System – Capital and Operating Assistance project (TIP ID 2023-2026 MTA Line 52) that is contained in the Wilmington Area Planning Council (WILMAPCO) 2023-2026 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA). The subject modification represents a small reduction in combined federal and state funding in FY 2024 to match current capital and operating expenditures.

If you have questions or need additional information, please contact me at 410-865-1098, or via email at djanousek@mdot.maryland.gov for assistance.

Sincerely,



Dan Janousek
Regional Planner
Office of Planning and Capital Programming (OPCP)

Attachment

cc: Ms. Kari Snyder, Regional Planner, OPCP, MDOT

TO: DIRECTOR HEATHER MURPHY
OFFICE OF PLANNING AND CAPITAL PROGRAMMING
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: OPCP REGIONAL PLANNING MANAGER TYSON BYRNE

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: MARCH 12, 2024

SUBJECT: REQUEST FOR AN ADMENDMENT MODIFICATION TO THE FISCAL
YEAR 2023-2026 WILMAPCO TRANSPORTATION IMPROVEMENT
PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPCP request WILMAPCO to approve the following TIP amendment modification and, upon WILMAPCO approval, notify the Federal Transit Administration (FTA) of the amendment modification to the WILMAPCO FY 2023-FY2026 TIP. This modification modifies the 5310 Capital in FY 24 down by \$28,000, 5307 Capital down by \$116,000, 5307 operating up \$88,000 and the state/local match up by \$51,000.

SUMMARY

The MTA requests that WILMAPCO amend the FY 2023-2026 WILMAPCO TIP to reflect the following action.

TIP	PROJECT	TYPE	FUNDING CHANGE
2023-2026 MTA Line 52	Small Urban Transit System – Capital and Operating Assistance	5310 CAP	(\$28,000)
		5307 CAP	(\$116,000)
		5307 (OP)	\$88,000
		STATE/LOCAL	\$51,000

ANALYSIS

The Small Urban Transit System – Capital and Operating Assistance fund provides capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County. This action will allow Cecil County to finance their transit operations. This admin mod This modification modifies the 5310 Capital in FY 24 down by \$28,000, 5307 Capital down by \$116,000, 5307 operating up \$88,000 and the state/local match up by \$51,000. The total cost is \$5.1 million.

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested amendment with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY2023-FY2026 WILMAPCO TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Ms. Erika Falk, MDOT MTA Office of Planning and Capital Programming, at 410-767-3895 or via email at efalk@mdot.maryland.gov.

ATTACHMENTS

- FY 2023-2026 WILMAPCO TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Office of Planning and Programming, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA
Mr. Darrell Smith, Director, Statewide Project Development, MTA



Partners with you in transportation planning

**TRANSPORTATION IMPROVEMENT PROGRAM
SUBMISSION/AMENDMENT FORM**

This form must be completed and all questions must be answered in order to process this request.

Date of Submission:	3/12/2024
TIP to be Amended:	2023-2026 - MTA LINE 52
Sponsoring Agency:	Maryland Department of Transportation/Maryland Transit Administration
Project Name:	Small Urban Transit System - Capital and Operating Assistance
Program Category:	System Preservation
Project Description:	Capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County.
Project Justification:	Assistance will enable the Cecil County Department of Aging and local non-profits to finance the operation of their services including administrative expenses and augment local funds by financing net operating deficit.

Project	Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	Total (000s)
Small Urban Transit - Capital Assistance (Section 5310)	Federal	-	80	108	-	188
	State	-	-	-	-	-
	Local	-	20	27	-	47
Small Urban Transit - Capital Assistance (Section 5307)	Federal	400	284	400	400	1,484
	State	-	36	-	-	36
	Local	100	36	100	100	336
Rural Area Transit - Operating Assistance (Section 5311)	Federal	328	328	328	328	1,312
	State	109	87	109	109	414
	Local	219	241	219	219	898
Small Urban Transit - Operating Assistance (Section 5307)	Federal	25	113	25	25	188
	State	13	8	13	13	47
	Local	13	106	13	13	145
Public Transportation Innovation-Capital Assistance (Section 5312)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
	Local In-Kind	-	-	-	-	-
Public Transportation Innovation-Operating Assistance (Section 5312)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
Enhanced Mobility Pilot Program (Section 5310)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
					Total	5,093

MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: 2023-2026 MTA Line 52

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Small Urban Transit System - Capital and Operating Assistance	B	Exempt		\$ 2,475	\$ 1,416	\$ 3,891
	Administration			Net Funding Change (000s)		
	MTA	WILMAPCO	Multiple	\$ (56)	\$ 53	\$ (3)
Description: Capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County.						
Justification: Assistance will enable the Cecil County Department of Aging and local non-profits to finance the operation of their services including administrative expenses and augment local funds by financing net operating deficit.						

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria		Funding	FY 2022	FY 2023	FY 2024	FY 2025	Total
<input type="checkbox"/> A) Adds new individual projects to the current STIP	Current (000s)	Total	\$ -	\$ 1,207	\$ 1,342	\$ 1,342	\$ 3,891
<input checked="" type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change		Federal	\$ -	\$ 753	\$ 861	\$ 861	\$ 2,475
<input type="checkbox"/> C) Removes or deletes individual listed project from the STIP	Proposed (000s)	State/Local	\$ -	\$ 454	\$ 481	\$ 481	\$ 1,416
<input type="checkbox"/> D) Other		Total	\$ -	\$ 1,207	\$ 1,339	\$ 1,342	\$ 3,888
		Federal	\$ -	\$ 753	\$ 805	\$ 861	\$ 2,419
		State/Local	\$ -	\$ 454	\$ 534	\$ 481	\$ 1,469
		Total	\$ -	\$ -	\$ (3)	\$ -	\$ (3)
		Federal	\$ -	\$ -	\$ (56)	\$ -	\$ (56)
		State/Local	\$ -	\$ -	\$ 53	\$ -	\$ 53

PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ 108	\$ 27	\$ 108	\$ 27	\$ 216	\$ 54	\$ 270
	5307 (Capital)	\$ -	\$ -	\$ 400	\$ 100	\$ 400	\$ 100	\$ 400	\$ 100	\$ 1,200	\$ 300	\$ 1,500
	5311 (Rural)	\$ -	\$ -	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328	\$ 984	\$ 984	\$ 1,968
	5307 (Operating)	\$ -	\$ -	\$ 25	\$ 26	\$ 25	\$ 26	\$ 25	\$ 26	\$ 75	\$ 78	\$ 153
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 753	\$ 454	\$ 861	\$ 481	\$ 861	\$ 481	\$ 2,475	\$ 1,416	\$ 3,891

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ 20	\$ 108	\$ 27	\$ 188	\$ 47	\$ 235
	5307 (Capital)	\$ -	\$ -	\$ 400	\$ 100	\$ 284	\$ 72	\$ 400	\$ 100	\$ 1,084	\$ 272	\$ 1,356
	5311 (Rural)	\$ -	\$ -	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328	\$ 984	\$ 984	\$ 1,968
	5307 (Operating)	\$ -	\$ -	\$ 25	\$ 26	\$ 113	\$ 114	\$ 25	\$ 26	\$ 163	\$ 166	\$ 329
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ 753	\$ 454	\$ 805	\$ 534	\$ 861	\$ 481	\$ 2,419	\$ 1,469	\$ 3,888

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ (28)	\$ (7)	\$ -	\$ -	\$ (28)	\$ (7)	\$ (35)
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ (116)	\$ (28)	\$ -	\$ -	\$ (116)	\$ (28)	\$ (144)
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ 88	\$ 88	\$ -	\$ -	\$ 88	\$ 88	\$ 176
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ (56)	\$ 53	\$ -	\$ -	\$ (56)	\$ 53	\$ (3)

TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local
\$ -	\$ -	\$ 2,419	\$ 454	\$ 753	\$ 454	\$ 3,172	\$ 1,923
Total	Total	Total	Total	Total	Total	Total	Total
\$ -	\$ -	\$ 3,888	\$ 3,888	\$ 1,207	\$ 1,207	\$ 5,095	\$ 5,095

From: [Heather Dunigan](#)
To: [Dan Janousek](#)
Subject: Re: WILMAPCO FY 2023-2026 TIP Administrative Modification Request - Small Urban Transit Capital and Operating Assistance
Date: Friday, April 26, 2024 10:22:22 AM

Yes, we concur with this modification. Thanks!

Heather Dunigan, Principal Planner
WILMAPCO
100 Discovery Blvd, Suite 800, Newark, DE 19713
302/737-6205 ext. 118
hdunigan@wilmaco.org
www.wilmaco.org
www.facebook.com/WILMAPCO

From: Dan Janousek
Sent: Thursday, April 4, 2024 2:27 PM
To: Heather Dunigan <hdunigan@wilmaco.org>
Cc: Tigist Zegeye (tzegeye@wilmaco.org) <tzegeye@wilmaco.org>; Heather Murphy <hmurphy@mdot.maryland.gov>; Michelle Martin <mmartin@mdot.maryland.gov>; Tyson Byrne <tbyrne@mdot.maryland.gov>; Eric Beckett <ebeckett@mdot.maryland.gov>; Erika Falk <EFalk@mdot.maryland.gov>; Kisha Joyner <KJoyner@mdot.maryland.gov>; Darrell Smith <DSmith18@mdot.maryland.gov>; Stephen Miller <SMiller6@mdot.maryland.gov>
Subject: WILMAPCO FY 2023-2026 TIP Administrative Modification Request - Small Urban Transit Capital and Operating Assistance

Good Afternoon, Heather

Please find the attached request for an Administrative Modification to one project in the Wilmington Area Planning Council (WILMAPCO) FY 2023-2026 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA).

Details for this request are provided in the attached documentation.

Thanks,

Dan



Dan Janousek
Regional Planner
Planning and Capital Programming
410.865.1098 **office** 301.717.3968 **mobile**
djanousek@mdot.maryland.gov
Maryland Department of Transportation
7201 Corporate Center Drive, Hanover, MD 21076