

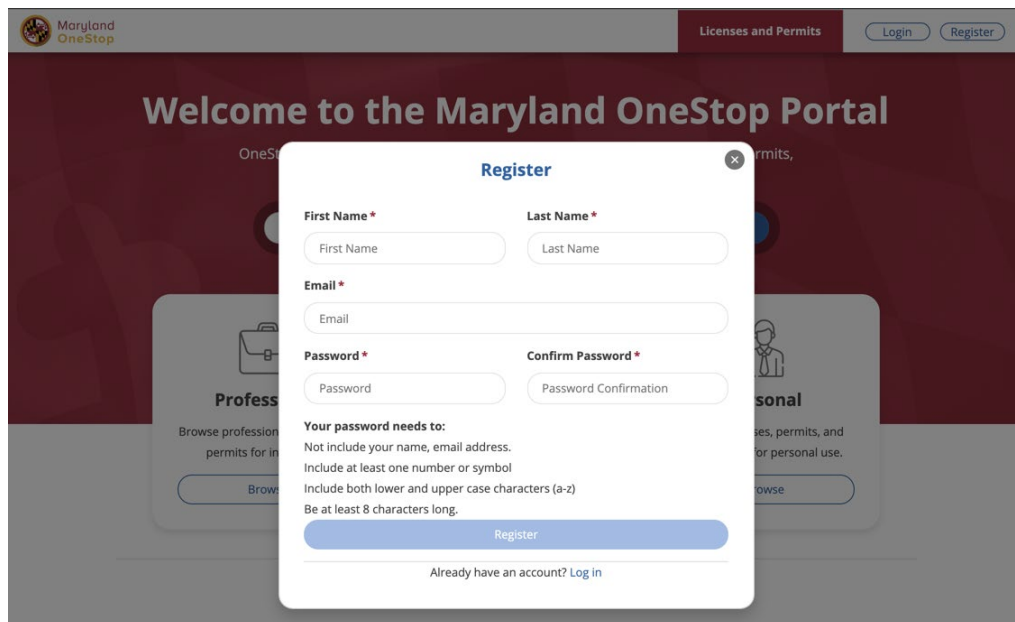
Maryland OneStop Portal New User Instructions

MDOT Prioritization Applications

MDOT uses the Maryland OneStop Portal to collect information for its Capital Expansion Prioritization Program. OneStop is also used to facilitate collecting Priority Letters and Chapter 725 compliance information.

Please follow these instructions to register on the OneStop Portal and submit Prioritization applications to MDOT:

1. Go to <https://onestop.md.gov/> to access the OneStop Portal.
2. Click on the 'Register' button in the upper right. If you already have a OneStop account, please skip to step 5.



The screenshot shows the Maryland OneStop Portal's registration interface. At the top, there is a navigation bar with the Maryland OneStop logo on the left, 'Licenses and Permits' in the center, and 'Login' and 'Register' buttons on the right. The main heading reads 'Welcome to the Maryland OneStop Portal'. A modal window titled 'Register' is open in the center, containing the following fields and instructions:

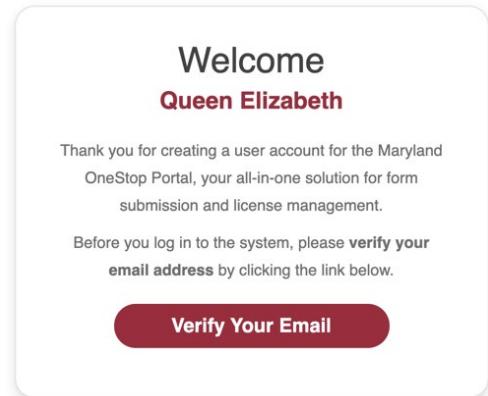
- First Name *** (text input)
- Last Name *** (text input)
- Email *** (text input)
- Password *** (text input)
- Confirm Password *** (text input)

Your password needs to:
Not include your name, email address.
Include at least one number or symbol
Include both lower and upper case characters (a-z)
Be at least 8 characters long.

At the bottom of the modal is a blue 'Register' button and a link: 'Already have an account? Log In'.

3. Provide the requested information and click 'Register.'

4. You will receive an email from OneStop Support titled 'Verify Your Email Address'. Please click on the 'Verify Your Email' button to do so.
5. You're now registered on OneStop! Go to <https://onestop.md.gov/> and click on the 'Login' button in the upper right.
6. Go to <https://onestop.md.gov/forms/Capital-Expansion-Prioritization-Program-Application-Pilot-604fd67c1de5b9024ed20de1> to access the Capital Expansion Prioritization Program Application.
7. Review the instructions, resources and links, and the information about what happens after submission.
8. When you're ready to start your application, click the blue 'Apply Now' button.



Apply or Register

Ready to apply?

[Click here to navigate to your dashboard.](#)



Apply Online

Complete the form

[Apply Now](#)

9. Complete the application. You can leave the application at any time and OneStop will save the draft. You can resume your draft at <https://onestop.md.gov/dashboard> at any time before the due date. You may want to bookmark this URL for future reference.
10. Sign and submit the application.
11. Repeat steps 6 through 10 for each additional transportation project.

A video describing the purpose of the OneStop Portal and its user interface is available at <https://drive.google.com/file/d/1xBYYKMc6C86O6nuAuGlcEzVwp7E98P8s/view>.